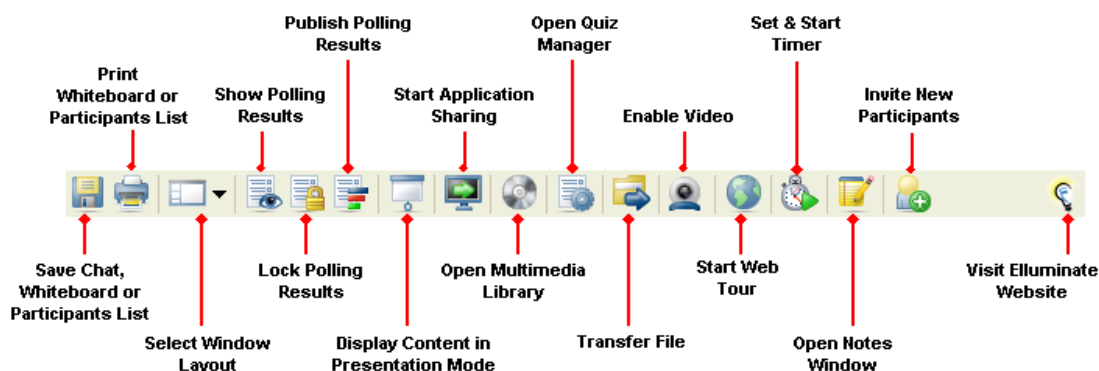




The Toolbar









The Elluminate *Live!* toolbar contains buttons for some of the more common commands that you may use during your session.











Using the Toolbar Buttons

You can use the toolbar buttons or select the options from the pull-down menus found on the menu bar. The following tables describe what each button does.

Toolbar Buttons	
Button	Description
	Saves the Whiteboard, Quiz or Chat conversation to a file. Menu command: File > Save
	Prints the selected Whiteboard screens. Menu command: File > Print
	Displays the current window layout. Use the pull-down menu to choose a new layout. Menu command: View > Layouts
	Shows or hides the polling responses from the participants. By default, polling responses are hidden. When this button is selected (dark gray) the polling responses will be visible to all participants. Menu command: Tools > Polling > Make Responses visible
	Locks the polling responses, preventing participants from changing their response. Menu command: Tools > Polling > Lock Responses
	Publishes polling results to the Whiteboard. Menu command: Tools > Polling > Publish Statistics to Whiteboard

Toolbar Buttons	
Button	Description
	Opens the Presentation Mode dialog that lets you display the Whiteboard or an Application Sharing session in Presentation Mode. Menu command: View > Present Content...
	Opens the Application Sharing dialog, which allows users to share application(s). Menu command: Tools > Application Sharing > Host Applications...
	Opens the Multimedia Library dialog, where you can load, play, stop playing, and delete a multimedia URL or multimedia file. When you are playing a multimedia file, this file will be displayed in the Multimedia window on all the Moderators' and Participants' machines. Menu command: Window > Multimedia Library
	Opens the Quiz Manager, which allows you to open existing quizzes, create new quizzes and administer quizzes. Menu command: Window > Quiz Manager
	Opens the File Transfer window. The File Transfer window appears, which allows you to Open a File or URL, view the list of shared files, save, and delete the shared files. Menu command: Window > File Transfer
	Enables video camera support. The show Video window button is added to each Participant's and Moderator's toolbar. The Video permission column is added to the Participants table with hosting Video permission assigned to the Moderator. Menu command: Tools > Video > Enable Video Camera Support
	Opens the Video window. This button appears only when the Video has been enabled. Menu command: Window > Video
	Hides the Video window, closes the Video window and stops transmitting and/or receiving video. This button appears only when the Video window is open. Menu command: Window > Video



Toolbar Buttons	
Button	Description
	<p>Opens the Web Tour or Web Push window. The Enter URL dialog box appears where you can enter a URL and push the participants to this web site.</p> <p>If you are running Windows or Mac OS, the Internet URL you entered will open in our Web Tour window.</p> <p>Menu command: Tools > Web Tour > Start a Web Tour...</p> <hr/> <p> If you are running Linux or Solaris, the Internet URL will open in your default web browser window. This is called a Web Push.</p> <p>Menu command: Tools > Web Tour > Go to URL...</p> <hr/>
	<p>Opens the Timer dialog so you can set timer options and start the Timer.</p> <p>Menu command: Tools > Timer > Start Timer</p>
	<p>Toggles between hiding and showing the Timer. Does not affect the time and hides/shows it only from/to the current user.</p>
	<p>Stops the Timer. Stops it for all users.</p> <p>Menu command: Tools > Timer > Stop Timer</p>
	<p>Opens the Notes window so you can take personal notes.</p> <p>Menu command: Window > Notes</p>
	<p>Opens the Invite New Participants dialog in which you can invite people into the session by sending them an email.</p> <p>Menu command: Session > Invite New Participants</p>
	<p>Opens your web browser and takes you to the Elluminate website.</p>